

Production Planner Job Description

- Collaborate with production managers to ensure optimum productivity and timely completion of orders
- Create and implement integrated systems for carrying out production processes, such as quality and inventory control, human work factors, and cost analysis; logistics and material flow, and production coordination
- Coordinate between the production program and production sites for on-time delivery of products
- Ensure the availability of engineering data at product sites to support the build schedule
- Supervise and coordinate engineering process improvement with manufacturing sites
- Support the resolution of issues such as shortages, squawks, and taps; internal and external purchase orders and production delays that may influence on-time bundle delivery
- Cultivate systems that guarantee that production schedules align with program schedules
- Provide initiatives for continuous production and engineering improvement
- Create and deliver production status metrics to aid effective decision-making in the organization.